

**GLEN CAIRN SCHOOL COUNCIL MEETING**

**Tuesday, November 8th, 2022 – 6:30p.m.  Virtual**

**Minutes**

**Attendees**

Angela Chaplin - Principal Ryan Jaecques - Chair Marielena DiBartolo - Secretary Paula Chang - Parent Attendee Natalie Taite - Parent Attendee

1. Welcome and Call to Order Ryan
2. Approval of Agenda All
3. Principal’s Report Angela

* Busy start to the year with lots of change with the reorganization, now settling
* Budget
  + Sitting in appropriate position for this time of year
  + Most fundraisers we do are small - ex. school clothing order (raises ~$200)
  + Do have some monies set aside
  + First goal being considered is to increase coding materials
  + Have a Tech Coach - comes weekly - have a group of students who will be working with him on an enhancement project; will also coach teachers on use of tech to enhance their classroom activities
    - Question re: opportunity for other students as well?
      * Tech coach will be present all year to expand opportunities throughout the school/student body
* Staffing
  + Had 2 designated occasional teachers (DOTs) - 2 “substitute” teachers assigned to the school to fill gaps, and if not needed, then will be distributed to other schools - one has recently accepted a term position elsewhere, so position will be posted
* Library
  + Virtual Scholastic Book Fair starts next week
  + Funds raised will go directly to library support
  + Current focus is on french books - low-vocabulary, high interest
  + One message has already been sent home, another will go out ~ Nov 15 with QR code
* Progress Reports
  + Written, will be reviewed by Principal and Vice Principal (acting) over next week, then will go out Nov 17
  + parents will receive email
  + Term 1 reports will come out February
* Remembrance Day
  + M. Lajoie is leading
  + Will be an in-person assembly
* Athletics
  + Girls and boys’ touch football had a successful season, lots of participation
  + Open Gym is ongoing - have students participating daily
  + Can find further information on website under Athletics tab
* Clubs
  + Also ongoing - also can be found on website
  + Book Club has started
  + STEAM Club
    - MakerSpace and Art Club now combined
    - ~40 students participating
    - Held in library
    - Variety - 3D printer, crocheting, pencil sketching, LEGO building, etc
* PA Day
  + Last Friday
  + Went well
  + Learning and Wellness plans look different than pre-pandemic - used to have broad Board goals, then individual school goals based on that; now learning plan is Board-wide; will be developing school-specific wellness plan
  + Current goal is literacy - teachers are currently gathering reading level data for reporting
  + Distributed a mental health checklist tool from School Mental Health Ontario, for teachers to reflect on their classroom environment, then will look at resources to support improvement in those areas - staff have requested the ability to provide opportunities for students to connect more with community members - Student Council is very active, and have been discussing our community, and their gaps in knowledge have become clear - when brought to staff, would like to put out a call to parent community, that if there are members that our willing to come in to talk with students to share their knowledge, they would like to open that opportunity
    - Question re: how is wellness defined? What resources are available?
      * Will create a specific goal - will start with a survey to students - often goal is similar year to year, given constant influx of new students for half the population each year
      * Angela Burns (Student Success) runs some groups
      * Link for SST is available to all students on Google Classroom
      * work closely with ROH and run a 2-year program with member which runs in alternate weeks - Early Intervention Program (EIP) - targeted and will ask specific students if they are interested, and also offer to whole student body - there is an intake process to ensure appropriate mix
      * Also work with Western Ottawa Resource Centre to facilitate onsite counselling to improves access
      * School Social Worker comes one half-day per week - students identified as struggling - will reach out to family to connect them with services
    - Question: are students provided with any sort of skills resources/supports? Ex. a “one-pager” that lists resources that students can access
      * Ms. Burns posts resources on Google Classroom - ex. Kids Help Phone, YSB text support; also posted on Info Boards
      * Will look at distributing list of resources to students and parents
* Courtyard renovation
  + Ongoing discussion regarding courtyard improvements - planning and facilities have done a site visit to assess
* CUPE strike
  + Have had a number of phone calls from families wondering about impacts for our school - no impact, as does not involve OCDSB
* Fundraising
  + Student Council raised $540 from their Halloween activities - donated to Shepherd’s of Good Hope shelter, and a number of boxes of food items donated to Kanata Food Cupboard
* IEPs
  + Have been sent home
* Parent-Teacher Interviews
  + Nov 24 and 25 - times will be distributed
  + Using an online booking service
  + Can do in person, video or phone
  + Invitations will go home likely next week
  + Anyone who is progressing with difficulty, has already received a phone call, or will be this week, before progress reports go out - teachers will reach out to arrange these interviews; then there will be additional spots available
* PD Day
  + Nov 25
* Hot lunches
  + Pizza, Lunch Lady and Freshii
  + Likely Mon or Tues/Wed/Thur

1. Chairperson’s Report Ryan

* Trustee
  + New trustee Ayisha Aziz
* OCDSB Family and Community Engagement Department
  + Looking for parent involvement for working groups to support School Councils
  + If interested, email Ryan; due Nov 21
* Committee of the Whole
  + Has been some pushback on de-streaming
  + Gr 9 Math and English has had slow rollout; but now mandated as well as Science; lack of defined curricula for English and Math has been challenging
* Mental Health Strategy Committee
  + Looking for School Council arts reps to join an Arts Advisory Committee

1. Financial Report Ryan

* $75 in account
* Will seek historic info
* Consider ideas for this year

1. New Business All

a) Meeting dates:

* Generally 2nd Tues of each month
* Proposal to defer Feb by one week, and cancel March - accepted

b) Council membership

* Open if anyone interested in a specified role on Council, or simply to attend
* Suggestion to send an email day of as reminder
* Suggestion to post link on school website

1. Tour de Table Everyone

* Equity and Diversity - does the school have any identified gaps in staffing from equity-seeking groups
  + Staff mix does not fully represent student population, though does have broad representation from visible and “”non-visible equity-seeking/marginalized groups, including BIPOC, LGBTQ, Jewish
  + Representation considered in hiring

1. Adjourn Ryan

**Next meeting date – December 13, 2022**

Upcoming meeting dates:

* January 10, 2023
* February 21, 2023 (one week later than usual because of Valentine’s Day)
* April 11, 2023 (Easter is April 7 to 10)
* May 9, 2023
* June 13, 2023 (Last day of school is June 29)